

## **The Parish of St Mary the Virgin, Nunthorpe-in-Cleveland**

### **Minutes of the Annual Parochial Church Meeting held on Tuesday 18th March 2025 in St. Mary's Church immediately following the Annual Meeting of Parishioners**

**Present:** : Rev'd Tessa Stephens (Chair), Gary Cox, Ivan and Joan Lake, David & Christine Young, Janet Hinton, David Whilde, Graham Hassall, David Cook, Pat Bingham, Martin Alderson, Angus Levie, Ray Burton, Gill Wherritt, Sylvia Toresen, Janet Barker Suzanne Cox, Richard Besford, Julie Williams.

**Apologies :** Barry & Shirley Glover, Linda Smith, Edith and Brian Dobson, Chris Hassall, Carol Keen, Graham Hinton, Liz Taylorson.

#### **Minutes of the meeting held on 19th March 2024 (published).**

Angus Levie proposed that these minutes were accepted and this was seconded by Richard Besford. All were in favour. The minutes were signed by the Chair.

- 1. Matters arising from the Minutes: The arrangements for the 100years anniversary(2026) were in hand with a small group from church to examine the possibilities arising from the suggestion box and the public meeting held on the 6<sup>th</sup> February. Bishop Barry has agreed to preside at the Sunday Service of the anniversary weekend of the 12/13/ 14<sup>th</sup> September, our Patronal Festival of 2026.**

#### **2. Report on finance and adoption of accounts (published).**

Gary Cox (interim Treasurer) started by presenting the accounts for 2024. The PCC approved these accounts on 20<sup>th</sup> February 2025. These have been examined and inspected independently by Fred Hutchinson.

Gary presented three reports which are attached and commented as follows;

##### 1) A summary of the accounts

- Giving has remained steady despite the number of people giving but this is off-set by an increase in the amounts being given by individuals. We have lost a number of people who were substantial contributors and we expect that this may result in lower income in future years.
- There were fewer weddings in 2024 than usual only 5, but 2025 has picked up a bit with 7 weddings expected in the year.
  - The church hall is still doing well but we are aware of one hirer who is leaving and it is hoped that we find a replacement. In 2021 the income for the hall was approx £9,000.00 and in 2024 it was £24,500.00 a big increase over the years .
- We now have income from the letting of Ripon Road and it is hoped this will be maintained longer term.
- Other Income was boosted by legacies which are a significant help and we hope this continues as in 2024 we had one gift of £3000.00 which helped our finances.
- Our freewill offer was increased from £55,000 to £56,000 in 2024 and will increase again to £57,000 in 2025.

- Our previous Treasurer had secured excellent deals which were fixed for Gas and electricity contracts. Unfortunately these are coming to an end in 2025 and it is likely we will see an increased cost for these utilities.
- The net position at end of 2024 shows a surplus of £5,000

## 2) Banks and funds

- A new deposit accounts had been opened in 2024 with Nat West.
- Capital funds had been expended on the drains at the hall.
- The restricted funds reduction was due to the planting of a new yew hedge in the Millennium Garden and this had now been done leaving a small balance for any work required in the churchyard.
- Generally we need to keep a fund of approximately £30,000.00 for the ability to pay our debts and wind up the trust, the £36k is therefore sufficient for this this purpose.

## 3) Forecast for 2025.

- Giving by parishioners is expected to reduce in 2025. There has been a large drop in the number of people giving by envelopes.
- Total income is expected to reduce and is showing a £12,000.00 fall in 2025 over 2024.
- We still expect to make a small surplus in 2025 but this could be difficult depending on the economy.

Adoption of the Accounts was proposed by Angus Levie and seconded by Janet Barker. All were in agreement.

**3. Electoral Roll report:** Christine Young presented the report noting there were now 117 (20 Non-resident) prior to the full revision this year and now there were 87 on the roll (with 17 non resident).

### **4. Churchwardens' report on the fabric, terrier and inventory of the Church (published)**

The inventory verification files were produced by David Young and Janet Barker in February. The formal Terrier and inventory were presented for inspection along with the Church Log Book, which shows all significant maintenance activities and also the book of supporting information. This is kept in the safe at Church and has an electronic back-up. There had been some alteration in some of the areas in order to give clarity.

### **5. Deanery Synod report (published).**

### **6. Written reports -**

Fabric Team, Mothers' Union, Pram Service, The Children's Society, St. Mary's Flower Team, The Nunthorpe Players, Safeguarding, Social and Events Team, The Website, Church Hall Churches Together in Marton & Nunthorpe, Choir, St. Mary's Knitting Group. These were in the year book and available on the web-site.

**7.** There were no queries or comments from those present. However it was agreed that Liz Taylorson should be thanked for the really colourful and well designed front cover and assembling the year book so expertly.

**8. Election of Deanery Synod Representatives** –The current three members from the PCC elected to the Deanery Synod were elected in 2023 for three years and therefore there was no requirement for an election.

**9. Election of Parochial Church Council Representatives**

There are 4 spaces on PCC available. Standing for re-election are Carol Keen and Sylvia King has applied to be a member of the PCC. The two applicants were therefore accepted and welcomed as members of the PCC.

**Carol Keen** was proposed by Sue Cox and Graham Hassall

Sylvia King was proposed by David Young and Janet Barker.

There being excess vacancies on the PCC, a vote was not required. These were duly appointed under Church Representation Rule M9(3).

Graham Hinton is not seeking re-election to PCC so we thanked Graham Hinton for his service.

**10. Appointment of Sidesmen** - David Young read out the list as follows:

Pat Bingham  
Ray Burton  
Allison Colombi  
Bill Colombi  
Barry Glover  
Shirley Glover  
Julia Hutchinson  
Sylvia King  
Carol Levie  
Edmund Levie  
Christine Young

These were accepted by the meeting.

Mrs. Edith Dobson Mrs. Alma Nicholson were retiring and we thanked them for their service.

**11. Independent Examiner**

It was proposed by Janet Barker that the independent examiner be Mr. F. Hutchinson. This was seconded by David Young and was accepted by the meeting. We thank Fred for his kindness and support for doing this free of charge to the parish.

**12. Vicar's Address**

Reverend Tessa reflected upon the year and noted that it was a privilege to serve as our Vicar, and that 2024 had been a busy year with 28 Baptisms. It is interesting to note that when the Vicar visits a school over 50% of children have been to church and this is largely through Baptisms. It has been a sad year with the loss of our treasurer Brian Dinsdale and also Janet Jameson and Jean Aldren.

Tessa reminded us of psalm 127 that we build the Kingdom only with God. That it is for God, through God and with God. She thanked the Ministry team of Lisa, Father John, Janet Hinton

and also Liz Taylorson, our administrative assistant. The church could not function without all of us working together.

Tessa thanked everybody for their participation in our Church family and went on to specifically thank a number of people for all their hard work and contributions to the Parish, namely:

- a. David Young and Janet Barker for their service as Churchwardens
- b. Lisa Opala, John Blakesley and Janet Hinton for all they have done for the life of our church in the last year.
- c. The Assistant Wardens
- d. Current serving PCC members for what they have done over the year.
- e. Edith Dobson for her work with the Mothers Union, Pram Service and Baptisms
- f. And not forgetting the leaders of the groups and organisations of the church, who were thanked for playing their part in the life and community of Nunthorpe. Namely  
Flower Team for making the Church so beautiful  
Grass cutting Team  
Choir and organist  
Servers and Crucifers  
Eucharistic Ministers  
Coffee Makers  
Bell Ringers  
Sidespersons  
SET team and all their support workers  
Those who helped at Childrens Events  
Bill Columbi for all his work on the website.
- g. And finally to everyone else without whom we would not have a Church Community

### **13. Any Other Business**

David Young then said how grateful we were to Tessa as our Vicar for her leadership, pastoral and spiritual care. This was endorsed by clapping and hear hear from the PCC.

The meeting then closed with The Grace.

**The meeting closed at 8.10 pm.**

Janet Barker. 20.3.25.

## 2024 Financial results

Activity	2021 £	2022 £	2023 £	2024 £
Giving by parishioners	53,839	55,087	54,445	54,363
Wedding/Funeral Fees	10,812	12,600	13,750	8,546
Social events	4,552	5,820	6,472	5,698
Church Hall	8,952	17,151	23,260	24,452
Rent	0	0	0	7,944
Other	7,230	6,730	12,208	13,763
<b>Total Income</b>	<b>85,385</b>	<b>97,388</b>	<b>110,135</b>	<b>114,766</b>
Freewill Offer	55,000	56,000	55,000	56,000
Other expenditure	34,022	40,303	52,422	53,592
<b>Total Expenditure</b>	<b>89,022</b>	<b>96,303</b>	<b>107,422</b>	<b>109,592</b>
<b>Net Position</b>	<b>(3,637)</b>	<b>1,085</b>	<b>2,713</b>	<b>5,174</b>

## 2024 Bank Balances and Reserves

			2024	2023
			£	£
<b>Bank Balances</b>				
Santander current account			1,658	2,738
Santander deposit account			16,515	35,749
Nat West 90-day account			20,741	0
Church of England Deposit Fund			30,629	29,086
Cash			25	66
Amount Owed not yet paid			-1,769	-1079
<b>Net Cash Balance</b>			<b>67,799</b>	<b>66,560</b>
<b>Fund Balances</b>				
Restricted Funds			1,656	5,488
Designated Funds			29,323	34,011
General Fund			36,820	27,061
<b>Total Funds</b>			<b>67,799</b>	<b>66,560</b>

## 2025 Budget

Activity	2021	2022	2023	2024	2025
	£	£	£	£	£
	Actual	Actual	Actual	Actual	Budget
Giving by parishioners	53,839	55,087	54,445	54,363	50,900
Wedding/Funeral Fees	10,812	12,600	13,750	8,546	10,000
Social events	4,552	5,820	6,472	5,698	5,600
Church Hall	8,952	17,151	23,260	24,452	22,500
Rent	0	0	0	7,944	8500
Other	7,230	6,730	12,208	13,763	5,200
<b>Total Income</b>	<b>85,385</b>	<b>97,388</b>	<b>110,135</b>	<b>114,766</b>	<b>102,700</b>
Freewill Offer	55,000	56,000	55,000	56,000	57,000
Other expenditure	34,022	40,303	52,422	53,592	44,750
<b>Total Expenditure</b>	<b>89,022</b>	<b>96,303</b>	<b>107,422</b>	<b>109,592</b>	<b>101,750</b>
<b>Net Position</b>	<b>-3,637</b>	<b>1,085</b>	<b>2,713</b>	<b>5,174</b>	<b>950</b>